# ***Using Panopto to Record PowerPoint and Screen Capture Videos***

## ***What is Panopto (also known as My Pitt Video) and how do I access it?***

The website sometimes referred to as My Pitt Video or Lecture Capture or just Panopto is found at <https://pitt.hosted.panopto.com>or can be accessed via the [my.pitt.edu.](https://my.pitt.edu/) portal. It is the cloud storage space that houses all your Panopto videos. Panopto videos can be created using the Panopto Focus Recorder or made through other means and then uploaded to Panopto.

Cloud storage means that your Panopto videos are accessible to stream over the internet in any place that you choose to share them.

## ***How do I use the Pantopo Focus Recorder to record screen capture videos?***

Review this tutorial on downloading and using the Panopto Focus Recorder. Note: Instructions are slightly different for Macs and PCs. Be sure to read the instructions that are applicable to you.

This tutorial contains the following information:

[Installing the Recorder](https://canvas.pitt.edu/courses/643/pages/using-the-panopto-focus-recorder#installing)

[Understanding the Program](https://canvas.pitt.edu/courses/643/pages/using-the-panopto-focus-recorder#understanding)

[For Windows](https://canvas.pitt.edu/courses/643/pages/using-the-panopto-focus-recorder#understandingwindows)

[For Mac](https://canvas.pitt.edu/courses/643/pages/using-the-panopto-focus-recorder#understandingmac)

[Recording Your Video](https://canvas.pitt.edu/courses/643/pages/using-the-panopto-focus-recorder#recording)

[For Windows](https://canvas.pitt.edu/courses/643/pages/using-the-panopto-focus-recorder#recordingwindows)

[For Mac](https://canvas.pitt.edu/courses/643/pages/using-the-panopto-focus-recorder#recordingmac)

## ***What do I do if I have multiple monitors?***

Refer to [this tutorial if you are using multiple monitors with a Windows device](https://support.panopto.com/s/article/Use-Multiple-Monitors-for-Screen-Capture-for-Windows#:~:text=Capturing%20on%20multiple%20monitors&text=Open%20the%20Panopto%20Recorder.,1).).

Refer to [this tutorial if you are using multiple monitors with a Mac device](https://support.panopto.com/s/article/Recording-with-Panopto-for-Mac).

## ***Once I finish recording a video, how do I share it?***

In your video library, hover over the video you want to share and click on the **Share** icon. This will open your sharing options (Fig. 1).



Select **Change** from under **Who can access this video** to change the sharing option. A pop-up list will appear with the following sharing options*.*

* **Restricted**: Share the video with specific people and groups as viewers.
* **Your Organization (unlisted)**: Anyone at your organization with whom you've shared the link.
* **Your** **Organization**: Anyone at your organization can find and access the video.
* **Public (unlisted)**: Anyone with whom you've shared the link can access the video.
* **Public**: Anyone can find and access this video.

**Select “Your Organization: Anyone at your organization can find and access the video”**

If you have set **Who can access this video** to any option except **Restricted**, you can copy and share the link by selecting the **Copy Link** button that appears. **Link copied** will appear at the bottom, indicating that you have successfully copied the link


**This will be the link you post in InfoReady**

If you have specific questions or need one-on-one assistance, email Educational Technology Consulting at edtech@teaching.pitt.edu.